JOB ORDER FORM

Position: ____________________________________________________________

Location of Job (City or Area): __________________________________________

Working Hours: ______________________________________________________

Wage Range: _________________________________________________________

Qualifications/Responsibilities:

____________________________________________________________________

____________________________________________________________________

____________________________________________________________________

Benefits:

How to Apply:

COMPANY INFORMATION

Contact Person: _______________________________________________________

Telephone: __________________________________________________________

Company: ___________________________________________________________

Address: _____________________________________________________________

City, State, Zip: _______________________________________________________

Fax: __________________________________________________________________

Please return this job order form to jobplacement@wiregrass.edu or fax to 229-333-2153 (Valdosta Campus) or 229-468-2110 (Ben Hill-Irwin Campus). We appreciate your job order. Please let us know when the position is filled. For additional information about our services, please call us at 229-333-2120 in Valdosta or 229-468-2087 in Fitzgerald.

By posting a job with Wiregrass Georgia Technical College, employers agree to uphold Equal Opportunity Employment practices.

As set forth in its student catalog, Wiregrass Georgia Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law).

Any violation or questions may be directed to Shalonda Sanders, Title IX Coordinator (all campuses), Executive Director for Human Resources, Valdosta Campus, Berrien Hall, Room 114, or call (229) 333-5356 opt. 4, or email shalonda.sanders@wiregrass.edu; or to Nicole West, Student ADA & Section 504 Coordinator (all campuses), Special Populations Coordinator, Valdosta Campus, Berrien Hall, Room 107, or call (229) 333-5368 or email nicole.west@wiregrass.edu for student ADA & student disability claims only. Telephone numbers are accessible to persons who are deaf or hard of hearing through the Georgia Relay by dialing 711 or 1-800-255-0056 from a TTY/TDD.