



Academic Support Center Request for Tutoring Assistance

Please carefully complete all fields.

Name: _____

Student ID #: _____

Address: _____

City, State Zip: _____

Email Address: _____

Telephone #: _____

Course(s) for which tutoring requested: _____

Days/Hours Available: _____

Today's Date: _____

The faculty and staff of Wiregrass Georgia Technical College are very interested in your success. We are happy to provide tutoring services to help you to achieve your goals. Tutoring services are available free of charge for Learning Support, academic core, and entry level occupational courses.

In order to qualify for tutoring, you must be at risk of failing the course. You must obtain your instructor's recommendation for tutoring and ask him or her to sign the bottom of this form indicating that you need additional assistance. Please return your completed form to the Student Services Center for processing. Academic Support personnel will notify you of your approval for tutoring and the time and locations tutoring services are available.

For Instructors: In order to be eligible for services, students must attend class regularly and must have at least an average work ethics grade.

Instructor's Signature: _____