



## BOARD OF DIRECTORS MEETING

Teleconferenced

1-408-418-9388

Access Code: 790 519 947

May 21, 2020

OFFICIAL MINUTES

<b>ATTENDANCE</b>
<b>MEMBERS PRESENT:</b> Andi McWhorter, Chase Daughtrey, Steve Sirmans, Joe Brownlee, Stephen Sumner, Ronald Mitchell, Mark Sutton, Jennifer Powell, Brad Shealy, Al Walker, Sue Lane Hughes, Freddie Broome, Ronnie Dean
<b>MEMBERS ABSENT:</b> Paul King
<b>SENIOR STAFF PRESENT:</b> Dr. Tina K. Anderson, Angela Hobby, April McDuffie, Dr. Shawn Utle, Brandy Wilkes, DeAnnia Clements, Keren Wynn, Shalonda Sanders, Dr. Jammie Wilbanks, Mona Paulk, Cheryl Acree, Kelley Peacock
<b>SENIOR STAFF NOT PRESENT:</b> Lidell Greenway, Joe Sumner

Chairperson Andi McWhorter called the meeting to order at 12:05 p.m.

Chairperson McWhorter introduced the new board member Mr. Ronnie Dean and welcomed him to the meeting. Mr. Dean thanked Chair McWhorter and said that he was happy to serve on the board.

A change to the minutes was addressed to read Senior Staff Not Present instead of Special Guest. Jennifer Powell made a motion to approve the meeting minutes with said changes for April 8, 2020 and Brad Shealy seconded the motion. There being no question, the motion carried unanimously.

## COMMITTEE REPORTS

### Department Updates

#### Administrative Services Update

Financial Summary (Keren Wynn)

- Monthly Financial Summary for April 30, 2020 with is 83% of the fiscal year already gone. A mention that we are three weeks away from closing the fiscal year; we are in good shape. The revenue is slightly lower and the expenses are slightly higher. This maybe due to the COVID-19 pandemic. We received federal funding and \$1.2M has been disbursed to students; however \$1.2 million for the college has been held back and not spent yet.
- Revenue is \$31,180,253, the expenses so far this year are \$26,413,503.

#### Enrollment Management (Angela Hobby)

- Enrollment for Summer 6,243 which shows -9.6% decrease; however, the numbers have



changed since this report. Our Semester enrollment unduplicated count is 1,820. That number will increase as we continue to enroll more students next week for Summer Express term. We are working on the second drop/add for students for non-payment, which is approximately 50 students. We currently have a third drop scheduled.

#### **Academic Affairs Update (DeAnnia Clements)**

- Mrs. Clements gave an update on how classes will be held during Summer semester. Online format and limited labs. Students that are doing labs will wear PPE and have temperatures, answer questions before being admitted to class. No more than 10 students for each lab. Clinical sites request PPE for students to stay healthy as nursing student return to clinicals.
- Dr. Utley received notification that WGTC has received a NSF grant to create curriculum and training for service area to move from Generation 3 & 4 mechatronics 2.0 to work on for 3 years.

#### **Adult Education Update (Kelly Peacock)**

- As of March, we have moved to online format. No new students since March, we have a total student enrollment (12 hours) of 1,121. Total Graduates are 103.

#### **Advising and Retention (Dr. Jammie Wilbanks)**

- Received 171 scholarship applications for 35 available scholarships; 29 awarded this year.
- Competitive Admissions- 29 BHI LPN; 40 VLD, LPN; 30 RADT; 15 VLD, LPN; 8 CFE, LPN
- Decrease in the number of visits to the ARC.

#### **Economic Development Update (Brandy Wilkes)**

- TCSG has offered free courses online for 10 weeks. The courses are self-paced and we have approximately 72 people that have signed up and we have their contact information.
- ARGLASS is one of the QuickStart programs and they are on campus training this week. We had to have a special approval for them to start their training.
- We are starting to rebound from the COVID-19 changes. We had to reschedule and schedule new companies and classes. We offered 480 hours of training in April, unfortunately in April we did not add any new companies. Training hours to date are 61,862.

#### **Foundation and Fundraising Update (not presented see paper copy)**

#### **PRESIDENT'S COMMENTS**

- Thanked the board of directors and Ronnie Dean for joining the session.
- We have a downturn for the state- 14% budget cuts for the state. We are looking at ways to minimize the impact on employees. If you receive any calls with someone being upset, please direct them to Dr. Anderson
- We have begun limited labs- employees are teleworking and coming in. Employees are asked to wear mask, and keep their areas sanitized. We have permission from TCSG to allow labs to startup. Only 10 per classroom.
- We were notified that we had one case of coronavirus. That employee was quarantined at home for the recommended amount of time. We cannot affect all exposure in the



world, but we are trying to keep down this virus at Wiregrass.

- Groundbreaking for the allied health building will be virtual. More information will come out about how we will do that.
- Graduation set for July 23 has been postponed. A committee has met to look at other dates and remain responsive to what is the best thing to do.
- Wiregrass will share any update on the website as well as social media. We will also send you good news and hope that you will help us get that out to the public.

#### **Old News**

#### **New News**

- At the next meeting a nominating committee will be named.

#### **Chair's COMMENTS:**

- Mr. Dean thanked the board for the opportunity to serve with them and staff. He is a product of a two-year college and is fond of what we do. He said we create access to the people that would not have access otherwise. SGMC is a pipeline of talent and he has gotten to know a lot of fine staff and people; some were from Wiregrass
- Stephen Sumner made a motion to adjourn the meeting, seconded by Al Walker. The meeting was adjourned at 12:33 pm.
- Next meeting will be June 18, 2020, time and place to be announced. Motion was given by Jennifer Powell to adjourn the meeting at 12:40 pm, seconded by Freddie Broome. All agreed.

Respectfully submitted: Cheryl Acree