



BOARD OF DIRECTORS MEETING

Teleconferenced & In Person

1-408-418-9388

Access Code: 120 163 0466

June 17, 2021

OFFICIAL MINUTES

ATTENDANCE
MEMBERS PRESENT: Ronald Mitchell, Mark Sutton, Jennifer Powell, Al Walker, Ronnie Dean, Chase Daughtrey
MEMBERS ABSENT: Steve Sirmans, Sue Lane Hughes, Freddie Broome, Joe Brownlee, Andi McWhorter, Brad Shealy, Stephen Sumner
SENIOR STAFF PRESENT: DeAnnia Clements, April McDuffie, Brandy Wilkes, Keren Wynn, Shalonda Sanders, Mona Paulk, Cheryl Acree, Joe Sumner, Lidell Greenway, Dr. Jammie Wilbanks, Kelly Peacock
SENIOR STAFF NOT PRESENT: Angela Hobby
SPECIAL GUEST: Nicole West, Cherlyn Sands Anderson

Due to the absence of both chair and vice chair, the meeting was called to order by member Ronald Mitchell. Mr. Mitchell led the meeting in the pledge of allegiance. There being an absence of a quorum the board was not able to approve any items for this meeting. All items that required a MOTION was tabled until the next meeting scheduled for July 15. The board will receive motions for March 18, April 15 and June 17 board meeting minutes at the next meeting.

Ronald Mitchell called Nicole West (Rick Perkins Coordinator) to introduce Cherlyn Sands-Anderson, Rick Perkins Teacher of the Year. Mrs. Sands-Anderson spoke to the board about her admiration of the college and presented her winning speech. Mrs. Sands-Anderson was also a state runner up for State of Georgia Rick Perkins.

COMMITTEE REPORTS

Department Updates

Administrative Services Update (Keren Wynn)

- A financial Summary for May 31 was presented to the board.
- Proposed Operating Budget for FY2022 was presented to the board.

Enrollment Management Update (DeAnnia Clements presented in the absence of Angela Hobby)

- A report regarding enrollment was given, enrollment for Summer Semester is 1,746 students.



Academic Affairs Update (April McDuffie)

- No report was given due to not having a quorum to motion on four programs. The programs will be presented at the next board meeting.

Advising and Retention (Dr. Jammie Wilbanks)

- Dr. Wilbanks presented the report for Advising Retention highlighting several successful programs to help students succeed.

Adult Education Services Update (Kelly Peacock)

- Report was presented with total students enrolled with 12 hours as 885. Total GED graduates 87.

Economic Development Update (Joe Sumner)

- Training hours 68,269 hours were 110% based on the final hours in FY19 of 61,630 the total numbers trained YTD is 5,952.
- Final companies served were 84 based on FY19 final of 119.

Foundation/Fundraising Update (RaMona Paulk in the absence of Crissy Staley)

- Report was presented for April and May fundraising activity.
- Presented the Woodruff Foundation help to 28 students with funds.
- Continuing to do tours on new Health Sciences Bldg.

PRESIDENT'S COMMENTS

- Mrs. Clements shared Tabora Temple, Military and Veterans Affairs Coordinator, that we are 18 nationwide and 2 in the state of Georgia 2021 Best for Vets listing.
- More energy on campus on campus, tracking Google impressions, increase from February. We are seeing interest increase in our programs.
- SkillsUSA competition watch ceremony next Thursday at 3pm.
- Enrollment increase, Mrs. Clements thanked the faculty and staff for their hard work.
- New programs and platforms shared.
- Opening new programs for evening programs for Fall Semester.
- New instructor positions opening up.
- Invited board members to graduation on July 15.

Old Business

- No old business

New Business

- Proposed Calendar was presented but no motion was made due to no quorum.

Chair's COMMENTS:

- Next meeting will be July 15 at 12 noon TBD.
- Meeting ended at 12:16 pm.

Respectfully submitted: Cheryl Acree