

# Ellucian Experience Student Instructions

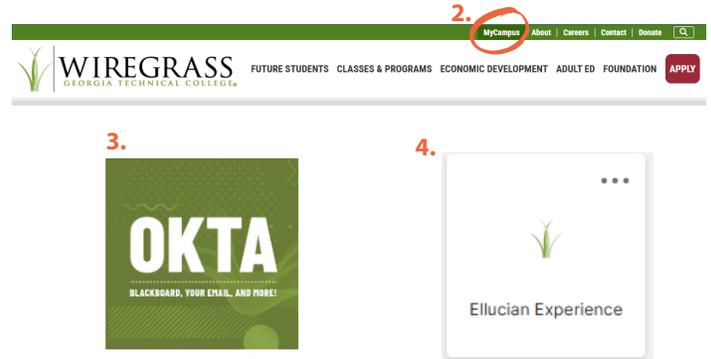


## REGISTRATION

**IMPORTANT:** ALL students must meet with an advisor before registration each term to have your Advising HOLD released.

### LOG IN TO OKTA

1. Visit the Wiregrass Georgia Technical College website at [wiregrass.edu](http://wiregrass.edu).
2. Click **MyCampus** at the top of the page.
3. Select the **OKTA** tile and log in using your **student credentials**.
4. On your OKTA dashboard, click the **Ellucian Experience** tile.



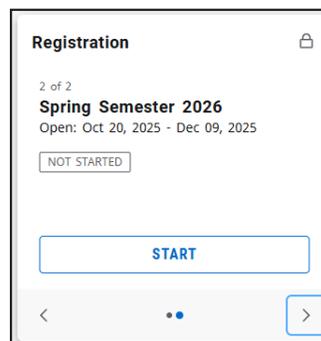
### View Your Academic Plan

1. Locate the **My Academic Plan** card.
2. Use the dropdown to select the most recent plan.
3. Click **View Plan** and write down the courses you need.



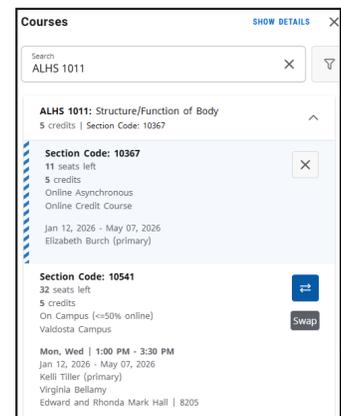
### Registration

1. Return to the **Ellucian Experience** tab.
2. Find the **Registration** card and click **Start**.
3. Choose the correct **semester/term** for registration.
4. Click **Add Course**.
6. Search for each course by name or code.
7. Click the **+ sign** next to the section you want (pay attention to campus/online options).
7. Repeat for all courses.
  - After adding courses to your schedule (cart), click **Register**.
  - Review your selections and click **Confirm**.



### Resolve Errors (if any)

1. If you see a **Closed Section** or **Field of Study Restriction**, choose a different section or visit the **One-Stop** for help.
2. Use the dropdown next to the course to view other sections.
3. Click the **double arrows icon** to swap sections.
4. Click **Update Registration**.
5. Confirm your choices.
6. Review the **Summary**.
7. Click **Done**.
8. Refresh the **Schedule** card to ensure your courses are listed.
9. **Congratulations! You're officially registered!**

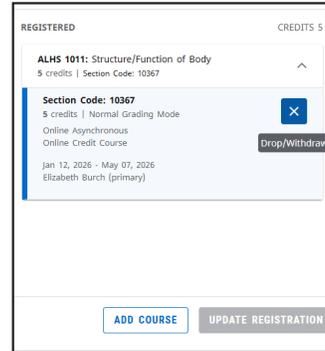


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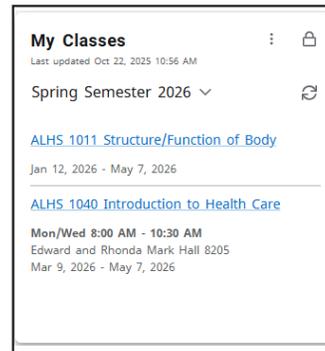
## Drop a Course

1. Select the **Registration Card**
2. Click **View Details**
3. Click the drop down arrow of the class you want to remove and click **"X."**
4. Click **Confirm**
5. Click **Update Registration**
6. Click **Confirm**
7. Click **Done**



## Print Schedule

1. Select the **My Classes** Card
2. Change the **Term** to the one you want
3. Click the 3 dots and **View Details**
4. **Print**



## NEED HELP?

If you encounter any issues or have questions during registration, please contact:

One-Stop Enrollment Services

Visit your campus One-Stop Department

**Email:** [onestop@wiregrass.edu](mailto:onestop@wiregrass.edu)

**Phone:** 229-333-2105

