



## BOARD OF DIRECTORS MEETING

Teleconferenced

1-408-418-9388

Access Code: 120 212 3926

**January 21, 2021**

**OFFICIAL MINUTES**

<b>ATTENDANCE</b>
<b>MEMBERS PRESENT:</b> Sue Lane Hughes, Jennifer Powell, Mark Sutton, Joe Brownlee, Ronnie Dean, Steve Sumner, Freddie Broome, Chase Daughtrey, Al Walker
<b>MEMBERS ABSENT:</b> Andi McWhorter, Steve Sirmans, Brad Shealy, Ronald Mitchell
<b>SENIOR STAFF PRESENT:</b> Dr. Tina K. Anderson, Angela Hobby, Brandy Wilkes, DeAnnia Clements, Keren Wynn, Shalonda Sanders, Mona Paulk, Crissy Staley, Joe Sumner, Lidell Greenway, April McDuffie, Kelly Peacock, Dr. Jammie Wilbanks, Cheryl Acree
<b>SENIOR STAFF NOT PRESENT:</b>

Vice Chair Sue Lane Hughes brought the board to order at 12:02 pm. The meeting was by teleconference WebEx.

The minutes from October were submitted to the board. A motion to approve the meeting minutes of October 22, 2020 was made by Jennifer Powell and properly seconded by Freddie Broome. There being no question, the motion to accept the meeting minutes as written carried unanimously.

## COMMITTEE REPORTS

### Department Updates

#### Administrative Services Update

##### Financial Summary (Keren Wynn)

- Fiscal year Financial Report for Dec. 31, 2020, total revenue was \$18,384,726, at 40.5% of the year versus last year at \$19,497,847 at 50.5% last year in December.
- Expenses total in December \$13,479,669 at 40.5% which is under budget versus last year's expenses of \$16,366,767 at 43.8% of the year gone. We expect FY'22's budget to be proposed by state entities soon.

##### Enrollment Management (Angela Hobby)

- In the third week, our enrollment is 4,633 students, however we could add some from DOC. We have completed two drops for financial aid and we expect more enrollment through the CDL program. High school enrollment is 2,002.
- Presented new Enrollment Management Updates and update on student appointments, and upcoming recruitment activities.



- Presented a flyer about informational sessions and webinars for students to take advantage of.

### **Academic Affairs Update** (DeAnnia Clements)

- One new program AWS Cloud Solutions Specialist, which is a state standard program and has a different format in the eCampus platform. 16 credit hours and this program will help students acquire computing skills in the Amazon Web Services Environment. It provided hands-on practical experience and can prepare for AWS Certification including Cloud Practitioner, Solutions Architect Associate, and Developer Associate. A motion by Jennifer Powell and properly seconded by Chase Daughtrey. There being no question, the motion to accept the program was accepted as written and the motion carried unanimously.

### **Adult Education Services Update** (Kelly Peacock)

- Total student enrolled 12 hours is 563.
- Total FY21 AES GED graduates are 29.
- We completed an audit for this fiscal year with no findings.
- We are now offering the HSET testing.
- Students are coming back in person as well as offering 100% online format.

### **Advising and Retention** (Dr. Jammie Wilbanks)

- Moving High School textbooks to the library.
- 95% increase in new personnel for the Library services.
- Holding special week in November, with raffle of prizes and products.
- Decrease in fall to spring scholarship
- ARC saw more students than in previous semesters
- Dr. Anderson thanked the ARC for getting a badge and thanked Dr. Wilbanks for her leadership

### **Economic Development Update** (Brandy Wilkes)

- Total training hours to date are 25,703 which is 41% of the goal for this fiscal year.
- Total Companies served is 59 which is 70% of the goal of 84 for this fiscal year.
- 69 students were served, Continuing Education training hours to date are 23,091 hours.
- New companies are Cardinal CT, Johnson State Prison, Lee Container, Pearl A Cottage Makery, Southern Comfort & Catering, Wild Adventures.

### **Foundation/Fundraising Update** (Crissy Staley)

- Collection from Clicks & Picks Raffle was \$13,000, Steve Sumner and his wife Cheryl were the winners of the \$5,000 prize drawing.
- Dr. Edward and Rhonda Mark has completed their \$1M pledge to the college. Grand prize of \$5000 and daily door prizes are to be drawn.



## **PRESIDENT'S COMMENTS**

- The Health Sciences building is going up, please ride by to see what is happening. Thank you to SGMC for being so supportive of our nursing program.
- CARES Act 2.0 which is the federal funds we received in April for students and the college were distributed in May to help students, half of the funding went to the students and the other half went to the college. We still have another round will help the students that were displaced. For the institution, the funds were used to help with operating cost and PPE/Sanitation/shields/mask and faculty training. Lidell and her team sanitize the college on a regular basis using a new sanitizing system. Part of the funds were used to supply technology to students, computers, WIFI, etc.
- Dr. Anderson announced her retirement on 1 May 2021. She asked if any board member would like to serve on the search committee, let her know. She thanked the board for their encouragement and work to support her. Sue Lane Hughes expressed her appreciation to Dr. Anderson for leading the college. Other board members also expressed their appreciation of the job that she has done for Wiregrass and how she supported them.

### **Old Business**

- No old business

### **New Business**

- No new business

### **Chairman COMMENTS:**

- Jennifer Powell made a motion to adjourn the meeting, seconded by Al Walker. The meeting was adjourned at 12:47 pm.
- Next meeting will be March 18, TBD.

Respectfully submitted: Cheryl Acree