



## BOARD OF DIRECTORS MEETING

Teleconferenced

1-408-418-9388

Access Code: 132 581 7960

**August 20, 2020**

**OFFICIAL MINUTES**

<b>ATTENDANCE</b>
<b>MEMBERS PRESENT:</b> Freddie Broome, Chase Daughtrey, Sue Lane Hughes, Jennifer Powell, Brad Shealy, Steve Sirmans, Steve Sumner, Mark Sutton, Al Walker
<b>MEMBERS ABSENT:</b> Joe Brownlee, Ronnie Dean, Ronald Mitchell, Andi McWhorter
<b>SENIOR STAFF PRESENT:</b> Dr. Tina K. Anderson, Angela Hobby, April McDuffie, Brandy Wilkes, DeAnnia Clements, Keren Wynn, Shalonda Sanders, Mona Paulk, Crissy Staley, Kelly Peacock, Dr. Jammie Wilbanks, Joe Sumner, Lidell Greenway, Cheryl Acree
<b>SENIOR STAFF NOT PRESENT:</b>

Chairman Shealy brought the board to order at 12:05 pm.

A motion to approve the meeting minutes of July 16, 2020 was made by Jennifer Powell and properly seconded by Steve Sumner. There being no question, the motion to accept the meeting minutes as written carried unanimously.

## COMMITTEE REPORTS

### Department Updates

#### Administrative Services Update

##### Financial Summary (Keren Wynn)

- Financial Report for Fiscal year 2020 was presented. Revenue for the fiscal year with 100% of the year behind us came to \$37,712,597, expenses were \$32,888,106. We were able to add \$322,000 to the previous carryover.

##### Enrollment Management (Angela Hobby)

- Enrollment for Fall semester is 3,141 which is down 33% from last Fall. We still have some student to add.
- The Commissioner has implemented an extension for payment deadlines to students.
- Several enrollment updates were presented which included marketing/recruitment updates, dual enrollment campaign updates and out of state campaign updates.

##### Academic Affairs Update (DeAnnia Clements)

- We are getting ready for fall semester, we are doing a great job with online from summer semester and are working on recorded lectures and revising curriculum to make it easier to move to online if needed.



- Working with TCSG on a new program that is institutionally developed to provide students with underlying concepts and techniques in the areas of computer programming, database administration and website design/development. The Full Stack Developer technical certificate of credit was presented offering 28 credit hours for all campuses and online. Steve Sirmans made a motion to accept the program as written with no changes, Al Walker seconded the motion. There being no question, the motion carried unanimously.

#### **Adult Education Services Update (Kelly Peacock)**

- Total student enrollment (12 hours) online is 88.
- We have dates scheduled for testing into September.
- Wiregrass is a pilot for the Hiset test, which is a general practice test for students.
- Total FY21 GED graduates are 4.

#### **Advising and Retention (Dr. Jammie Wilbanks)**

- FY20 Update for online, tutoring and advising of students was presented.
- 17,000 sessions online advising; 3,000 calls; 32,604 emails; 42,548 text to students since we went online. 11,000 advising hours; 4,430 distinct students; 213 academic success plans; and 111 foundation scholarship applications.
- The advising center completed 5,300+ degree audits for students and initiated 74 PLAs through Navigate.
- Several statistical data were presented.

#### **Economic Development Update (Brandy Wilkes)**

- Training hours to date are 1,538, good start to the new fiscal year.
- Served 11 companies, with 57 students served this month.
- Continuing Education training hours 3,926.

#### **PRESIDENT'S COMMENTS**

- Dr. Anderson gave an update on how we are practicing being safe during COVID-19 with foggers, plexiglass shields, barriers, shields, gloves, etc. She is proud of the team and how they are working to keeping Wiregrass safe.
- Bonnie Kelly is focusing on some technology grants that will help if we have to go online in the future.
- Commissioner Dozier will come for a casual visit on Sept. 10.

#### **Old Business**

- No old business

#### **New Business**

- No new business



**Chair's COMMENTS:**

- Chair Shealy asked the board members to think about how they would like the next meeting, whether it be teleconference, by video or whatever you would like. Get back to Cheryl by Sept. 10 with your thoughts.
- No board member updates.
- Jennifer Powell made a motion to adjourn the meeting, seconded by Freddie Broome. The meeting was adjourned at 12:34 pm.
- Next meeting will be September 17, 2020 at 12 noon, TBA.

Respectfully submitted: Cheryl Acree