



BOARD OF DIRECTORS MEETING

Teleconference

1-408-418-9388

Access Code: 2620 031 2315

Sept. 16, 2021

OFFICIAL MINUTES

ATTENDANCE
MEMBERS PRESENT: Sue Lane Hughes, Jennifer Powell, Mark Sutton, Joe Brownlee, Steve Sumner, Chase Daughtrey, Al Walker, Andi McWhorter
MEMBERS ABSENT: Ronnie Dean, Ronald Mitchell, Brad Shealy, Steve Sirmans
SENIOR STAFF PRESENT: DeAnnia Clements, Shannon McConico, Keren Wynn, Kelly Peacock, Mona Paulk, Crissy Staley, Joe Sumner, Lidell Greenway, April McDuffie, Shalonda Sanders, Dr. Jammie Wilbanks, Cheryl Acree
SENIOR STAFF NOT PRESENT: Brandy Wilkes

Vice Chair Hughes called the meeting to order at 12:04 pm.

The board sited the pledge of allegiance. Vice Chair Sue Lane Hughes was nominated to become the chair for the next year. She accepted the nomination, A motion to approved Sue Lane Hughes as chairman was given by Joe Brownlee and seconded by Jennifer Powell. There being no question, the motion to accept Sue Lane Hughes as Local Board of Directors Chairperson carried unanimously.

A motion to nominate F. Stephen Sumner as vice chair was given by Al Walker and seconded by Jennifer Powell, the motion carried unanimously.

The minutes from August 31, 2021 meeting were submitted to the board. A motion to approve the meeting minutes was made by Stephen Sumner and properly seconded by Jennifer Powell. There being no opposition to the motion, the motion to accept the meeting minutes as written carried unanimously.

COMMITTEE REPORTS

Department Updates

Administrative Services Update

Financial Summary (Keren Wynn)

- The Financial Summary for August 31 was submitted. Total revenue was \$10,367,397 which reflects 23% of the fiscal year. Total Expenditures are \$4,339,172. We are off to a good start.

Enrollment Management (Shannon McConico)

- Fall Semester enrollment as of Sept. 9 we have an update since then now, we are at 3509 which puts us down 5.2% from last year's Fall semester. We are working to get more Express and CDL student enrolled we still have some DOC students. The ARC is working to get more students enrolled.
- GDOC and military are still about the same as last report.



- Enrollment by county shows our regular and high school students.

Academic Affairs Update (April McDuffie)

- New Program that is institutionally developed was presented Industry 4.0 Technology Associate of Applied Science degree supported by NSF grant. Teachers mechatronics, computer networking, database applications and manufacturing and automation. Also, there are six new courses that have been developed for this program. A motion to approve the program Industry 4.0 Technology AAS degree as well as the six courses that are outlined in your agenda was made by Jennifer Powell and seconded by Joe Brownlee. There being no question or discussions, the motion carried unanimously.

Adult Education Services Update (Kelly Peacock)

- Total student enrolled 12 hours is 364.
- Total GED graduates for FY22 are 20.
- Local EAGLE competition on Oct. 5, we are hoping to have a representative from each of our 11 counties.
- Received a grant through the Athens Foundation for adult education students that are single parents to provide extra resources.
- Several of the staff are being trained to use the Georgia's Gateway system, computer system used to manage state benefits such as TAPPs, SNAP, and TANF.

Advising and Retention Update (Dr. Jammie Wilbanks)

- Fall 2021 demographics of our students, we are now a multi-cultural institution. 47.6% of fall population is white and the other are all other races. Something that we are exploring more to find ways to support all of our students. The biggest change is in our Hispanic population which has increased to 15%.
- Tutoring services are back this semester, they are face-to-face, and is being utilized, we are having student increased from 6 to 19 students on the Valdosta campus. We are excited about that utilization of tutors and working on other campuses to get tutoring information out to the students.
- Other demographics are included in the report.

Economic Development Update (Joe Sumner)

- The four main TCSG Benchmark being Contract Training Hours are currently are 75,527; Companies Served are 95; Continuing Ed Training Hours are 8,663.88; and Continuing Ed Students Trained are 321.
- Student trained in Drivers Education is 64; OSHA, 448, AHA, 131; GATAPP, 32; SERV Safe, 372 and Leadership Academy 107. Year to date total training hours are 11,306 which is 14.97% of our total benchmark goal.
- Bench mark Companies served in FY21 were 95 which increased 9.2% from FY20.
- We have doubled on the companies served
- at 38 which makes 40%.
- For total Continuing Education training hours are 22.31% and students increase of 321 making the year to date students trained 39.43%.



Foundation/Fundraising Update (Crissy Staley)

- Report presented about the sizeable contribution in August from Georgia Power supporting Equity and Diversity Inclusion task force. Activities planned for faculty and staff as well as for supporting students especially foster children, legislation passed that children that have grown up in foster homes, they can come to technical college free. There was no funding for books and equipment, a portion of the contribution will be used to support those needs. Joe Brownlee, Georgia Power mentioned that we are working toward pure Economic Development to truly develop a workforce.
- Project to obtain art work for the new building. Dr. Zaccari will donate a sculpture for the new building. Trey Taylor family have made a pledge to name a clinic in the new building we are working through the pledge with Trey and his family.
- We are getting ready to send out invitations for our raffle this year, we are not having Corks & Forks this year. The winning ticket is \$5000 this year, Steve Sumner and his wife Cheryl won the prize last year.

PRESIDENT'S COMMENTS

- Thanked everyone for attending the virtual meeting and accommodating the schedule.
- Freddie Broome has turned in his resignation for the board. Thanked Freddie for serving on the board.
- COVID, we are doing the necessary protocol for our students and faculty and staff during the pandemic. We are organizing a clinic for flu and COVID vaccinations on campuses in addition exploring an incentive for both student and employees to encourage vaccinations, this is still in the exploration stages. We have seen an increase since the last meeting, but expected as student come back to campus. 65 self-reported submitted, 16 students positive, 3 employees positive, total of 57 students/employees that had to quarantined last week. Compared to total reenrollment it is a low percentage, we are continually monitoring the situation and following the guidelines and protective measures that re put in place at WGTC.
- Combat opioid addiction, pharmacy students developed stickers to education on the dangers of opioid addiction. Hope to raise awareness to eliminate that crisis.
- ED & Rhonda Mark building, new things every time visits, have flooring down, air conditioning, paint going in, cabinetry in place. Everyday something new comes in and we are getting close to completion. WGTC project remains on target for completion.
- Hand over date November 23, still on target to have students Jan. 9. Grand opening later in the spring, so we can make sure our landscaping is in place. The touches represent Lowndes county well.
- Sending out proposal for design professional for Coffee and Diesel buildings soon. Those who are interested in the project will send out a bid. The proposal went out yesterday. WE hope to start interview for design professionals and choose one from that.
- Ongoing renovations to Berrien hall, we have completed the design, just waiting for Allied



Health programs to vacate the building to begin the process. Expansion in Cosmetology, barbering and Esthetics programs.

- Two upcoming accreditation visits, CODA for Dental Hygiene/Assisting, Oct. 26-28, New Health sciences building has been approved to meet the requirements for CODA. COHA, Opticianry accreditation program visit Nov 15-17. Opticianry represents the culmination of the goal to have all allied health programs accredited.
- Legislative Luncheon on yesterday, the completion date would push into legislative sessions. Provide support for the legislators and how much we appreciate them. Shared other initiatives target X apprenticeship, grants, CDL/Diesel buildings in Coffee, ECampus. Able to share about future initiatives 2023 capitol outlay project, it has been approved by the state board, but not on TCSG's funding list. Working to get everyone at the table to meet the needs of the industry sector.
- Enrollment, celebrate 7-day report, WGTC 1.4% growth over last year, we are super excited. System enrollment down 2.6%, only 6 other schools receive higher enrollment. Adult Ed program had a 19% increase at that 7-day reporting period.
- CARES Act funds, distributed to students last week. Summer semester students received a check last week. WE will have more eligible for two final one for fall and one for spring.
- Apprenticeship program has one of the largest programs 12% in the state of Georgia. 75 lifetime apprentices in the program; 21 actives, 16 have graduated, 3 pending approval for the program. Ace Electric, Mana, Lee Containers, Mana Corporation, etc.
- Welcome new Vice President for Enrollment Shannon McConico. She has been with us 22 years already. Working to finish her doctorate degree.

Old Business

New Business

Chairman COMMENTS:

- Next meeting will be Leadership Conference, October 25-27, we have 4 members going.
- Motion to adjourn the meeting at 12:43 pm was given by Jennifer Powell, seconded by Andi McWhorter. All in agreement, the motion carried unanimously.

Respectfully submitted: Cheryl Acree