



BOARD OF DIRECTORS MEETING
Coffee Campus Planning/Student Center or
Teleconferenced
1-408-418-9388
Access Code: 129 472 0389
October 22, 2020
OFFICIAL MINUTES

ATTENDANCE
MEMBERS PRESENT: Sue Lane Hughes, Jennifer Powell, Brad Shealy, Mark Sutton, Joe Brownlee, Ronnie Dean, Ronald Mitchell, Steve Sumner
MEMBERS ABSENT: Freddie Broome, Chase Daughtrey, Al Walker, Andi McWhorter, Steve Sirmans
SENIOR STAFF PRESENT: Dr. Tina K. Anderson, Angela Hobby, Brandy Wilkes, DeAnnia Clements, Keren Wynn, Shalonda Sanders, Mona Paulk, Crissy Staley, Joe Sumner, Lidell Greenway, Cheryl Acree, Nicole West, Molly Sumner, Niki Ogletree, Mike Day,
SENIOR STAFF NOT PRESENT: April McDuffie, Kelly Peacock, Dr. Jammie Wilbanks

Chairman Shealy brought the board to order at 12:05 pm. The meeting was held in person on the Coffee campus, Student Center/Planning Room and by teleconference WebEx.

The minutes from September were submitted to the board, with Steve Sumner mentioning a change stating that he was present by teleconference at the September board meeting. A motion to approve the meeting minutes of September 17, 2020 with the necessary changes to attendees of the meeting was made by Ronnie Dean and properly seconded by Steve Sumner. There being no question, the motion to accept the meeting minutes as written carried unanimously.

Dr. Tina Anderson presented awards to Molly Sumner to thank her for her hard work and dedication working with this year's GOAL student Jacqueline Mallard. Another award was given to Nicole West as Rick Perkins Coordinator of the Year for her hard work and dedication working with the Rick Perkins candidate for state Teacher of the Year. Mike Day was presented his award from TCSG for winning Rick Perkins state Teacher of the Year. Mike also presented his speech to the board. We are so proud of your accomplishments Mike.

COMMITTEE REPORTS

Department Updates

Administrative Services Update

Financial Summary (Keren Wynn)

- We are in overall good standing with 25% of the year behind us. Total revenue is \$12,260,476, and total expenses are \$6,473,374. With \$2million less in our budget, we are still where we should be.

Enrollment Management (Shannon McConico in the absence of Angela Hobby)



- Enrollment is 3,759 for AY2021 which is down 42.8% because it only includes fall, not other semesters as mentioned on the sheet. We are beginning to start enrollment for sprint and summer semesters. Top highest programs are ECCE, Advanced Patient Care and Cosmetology, Patient Care Assistant and Nursing Technician. The top three are high school programs.
- We have been busy during the sprint semester doing recruitment and marketing activities to increase enrollment, however we are limited in what we can do due to COVID.
- Free Application Week is Nov. 2-6, we have waived some testing requirements and also out of state tuition rates have been waived for Spring 2021.

Academic Affairs Update (DeAnnia Clements)

- Five programs were presented, Data Analytics Specialist, TCC, Revenue Cycle Specialist, TCC (both are part of existing HIT program) Geriatric Care Assistant, Diploma, Dual Enrollment Nurse Aid, TCC, Dual Enrollment Geriatric Care Assistant, TCC, (ongoing programs for high school). The programs were presented and a motion from Ronnie Dean to accept all five programs for approval, seconded by Steve Sumner, the motion carried unanimously.

Advising and Retention (DeAnnia Clements in the absence of Dr. Jammie Wilbanks)

- Introduction to the new Librarian for the Valdosta campus, Tera Ray.
- All libraries are using Navigate program to check in due to COVID, we have had 90 check-ins to date since Oct. 1.
- Working with High School Services Dept. to provide textbook checkouts from the Library on each campus.
- Our use of online classes has increased.
- Started spring and summer registration our goal is 2,000 students for spring and 1,000 for summer semesters.

SACSCOC Update (April McDuffie)

- SACSCOC completed a virtual accreditation visit Oct. 6-8, this was our fifth-year report. We received no recommendations from the committee, we should receive the report at the end of November and it should be official at the meeting in December.

Adult Education Services Update (April McDuffie in the absence of Kelly Peacock)

- Total student enrolled 12 hours is 322.
- Total FY21 AES GED graduates are 13.

Economic Development Update (Brandy Wilkes)

- Total training hours to date are 11,021 which is 18% of the goal for this fiscal year. In September we provided 5,038 training hours.
- Face to face trainings are going to begin again soon.
- Total companies served is 38 which is a little lower than expected but we will make that up soon. We served 18 companies in September which is 45% of our goal. Another thing that we have started measuring is Unique companies served which are new



companies that we have not served before. We have 13 unique companies.

- Steve Sumner asked about other contracts that are available, Mrs. Wilkes talked about the DOC contracts and several virtual reality trainings as well as OSHA and SERV safe that we are doing in the prisons. We are also looking to a program to train inmates statewide on how to clean medical facilities.

Foundation/Fundraising Update (Crissy Staley)

- From January to September we have received gifts and monetary donations of \$679,818.00, thanks to the committed supporters of the college.
- Due to COVID, we are not able to do Corks and Forks this year, so we are doing a Virtual Reverse Raffle. We started off with 150 tickets to sell at \$100 each for a chance to win a grand prize of \$5000 and daily door prizes are to be drawn. At this time, we have sold all but seven tickets.

PRESIDENT'S COMMENTS

- We will have a Topping Off ceremony for the new Allied Health Building as well as a renaming for Lowndes Hall on November 12 at 2pm. Invitations are in the mail. The topping ceremony will be allowed people to sign the last beam for the construction of the new Edward and Rhonda Mark Health Sciences building. The renaming of Lowndes Hall to Sidney and Sharon Morris Hall will also be done at that time.
- We have been writing several grants and we will keep you updated on them.
- The Commissioner has waived all out of state tuition and testing up to 62% of our enrollment for students. This will make it easier for students who live out of state to enroll.

Old Business

- No old business

New Business

- No new business

Chairman COMMENTS:

- We have been asked to nominate a board member to serve as the delegate for the election of officers for the state TCDA board. This person will be contacted by Adie Shimandle, TCDA, to cast a vote for the state TCDA board candidates for office. Ronnie Dean has graciously accepted the delegate position and his name will be given to Adie for contact. A motion to accept Ronnie as the delegate was given by Steve Sumner and seconded by Brad Shealy, the motion carried unanimously.
- Brad Shealy congratulated Mike Day for winning Rick Perkins State Teacher of the Year. Steve Sumner congratulated the faculty and staff as well as the winner the incredible honor.
- Ronnie Dean made a motion to adjourn the meeting, seconded by Steve Sumner. The meeting was adjourned at 12:58 pm.



- Next meeting will be January 21, 2021, TBA

Respectfully submitted: Cheryl Acree