

## BOARD OF DIRECTORS' MEETING

Wednesday, June 4, 2025

Douglas Campus

Planning Room

12:00 PM

### ATTENDANCE

**MEMBERS PRESENT:** Mary Crawford, Rebecca Corbett (remote), Sue Lane Hughes, Matt Seale, Lisa Sumner (remote), Dr. Joi Williams (remote), Dr. Mark Sutton, Joe Brownlee (remote), Ronnie Dean (remote), Amanda Ramshead (remote)

**MEMBERS ABSENT:** Dr. Rodney Green, Bradfield Shealy

**SENIOR STAFF PRESENT:** DeAnnia Clements, Thomas Wesley, Keren Wynn, Misty Crofutt, Aaron Matthews, Casey Thompson, Shannon McConico, Lidell Greenway, Kelly Peacock, Josh Whittington, Renee Elliott

**SENIOR STAFF NOT PRESENT:** Elizabeth Vickers, Michael Williams, Shalonda Sanders, Tim Allmond

The Meeting was called to order at 12:03 PM by Dr. Mark Sutton

The Pledge of Allegiance was recited and a blessing for the meal was given by Dr. Mark Sutton

Motion to approve May 7, 2025, minutes given at 12:20 PM by Dr. Mark Sutton first by Mary Crawford seconded by Lisa Sumner. Motion to approve carried unanimously.

### Adult Ed- Guest Speakers

- Renee Elliott gave her speech from the Adult Ed Teacher of the Year
- The group watched a video of the speech given by Jermaine Riley

### Academic Affairs Updates- Thomas Wesley

- May 13<sup>th</sup>- Received confirmation to move forward with Cogna
- 1.1 M Grant awarded in Perkins Grant
- Employee (45% Response) and Student Survey (11% response)
- First Strategic Planning Session- May 29<sup>th</sup>. Next session will be June 12<sup>th</sup>

### Allied Health

100% Pass Rate- Dental Hygiene students

Received two awards

- Named #6 for Best LPN Programs in the State
- Named #3 for Best Nursing programs in the State

### HS Services

List of guaranteed programs that has been increased from 28 to 38

### **New Program- Basic Heavy Equipment Operator (BHE1)**

- **Motion** to approve the new program Basic Heavy Equipment Operator (BHE1) given at 12:39 PM by Dr. Mark Sutton, first by Matt Seale seconded by Mary Crawford. Motion to approve carried unanimously.

### **Administrative Services Updates- Keren Wynn**

- Completed 83% of Fiscal Year

### **FY26 Proposed Budget**

- Document reviewed only includes State and Local Operating (not including Federal and Adult Ed yet- they are still pending)
  - Recently received update that Adult Ed Funds have been funded (1.3M)
- Includes \$5.1M of Carryover

### **Enrollment Management Updates- Shannon McConico**

- 2.4% Increase Overall
- 6.9% Summer YOY Increase
- Still working on CDL and Department of Correction enrollment
- 93% of goal for events

### **Adult Education Updates- Kelly Peacock**

- Pushing to meet all goals by June 30<sup>th</sup>
- Over 100 Test sections scheduled for GED in June
- IET goal will be met for the year
- Enrollment- 970 but projecting 1000 by end of FY25

### **Economic Development Update- Josh Whittington**

- Current number of industries served 98
- Still on track for Continuing Ed training hours
- The Department of Corrections is projected to be at or above the same revenue seen in previous years
- Summer camps happening over the next couple of weeks
  - Lowes Trailer is placed on Coffee for summer camp

### **Foundation Updates**

- Foundation North- Received 25K for Lineman Program
- Foundation and Economic Development is working on a 5-year plan and updates will be shared once finalized

## **President's Comments- DeAnnia Clements**

### **Enrollment**

- Unduplicated Students- Recruitment efforts allowed us to see a 2.4% increase
- New Recruitment Team in place- signing days including financial aid
- Starting to work on Fall Enrollment Goals and we will be adding paramedics (increasing initiatives to try and increase enrollment)
- Free App Week 6/9-6/13

### **Partnerships**

- Monday President Clements spent the day at Mercer Campus with a focus on the NSF Grant build partnership with Wiregrass
- Valdosta/Washington Trip- One of the most beneficial outcomes is relationship building with other attendees

### **Skills USA (week of 6/23)**

- Skills USA Nationals coming towards the end of June in ATL; hoping to bring home some national winners

### **Facilities**

- Lidell submitted critical needs infrastructure (Inventories all of our systems and puts a monetary value on what it would cost to renovate or keep the spaces updated) Estimated \$17M for the most critical items
- BHI Bathroom renovations have turned out great. The final walk through was completed today
- CDL Building Opening- Monday 6/9 Coffee Campus 11:00 AM

### **Academic Affairs**

- Dental Hygiene class is the very first cohort to receive the local anesthesia certification (first in the state of GA)

### **August Board Meeting**

- August we will be discussing Chairs and Vice Chair assignments

### **AMI Event**

- AMI Celebration took place on May 12<sup>th</sup>- Great event and will continue to help shape the future of Coffee County.
- Equipment will be a few months out and Pilot will begin later this year
- Walmart, Elixir, Premium Peanut, South Wire are other companies that this growth may impact.
  - Will look at mapping out and signing Articulation Agreements

**Old Business**

- None

**New Business**

- None

**Chairman's Comments/Adjournment- Lisa Sumner**

Next Meeting: August 20, 2025, BHI Campus 12:00 PM

Motion to adjourn by Dr. Mark Sutton- First by Mat Seale, Second by Mary Crawford  
Meeting adjourned 1:13PM

Respectfully submitted by: Misty Crofutt

OFFICIAL