



BOARD OF DIRECTORS MEETING
Coffee Campus
Planning Room
September 19, 2019
OFFICIAL MINUTES

ATTENDANCE
MEMBERS PRESENT: Al Walker, Chase Daughtrey, Andi McWhorter, Brad Shealy, Sue Lane Hughes, Steve Sirmans. Joe Brownlee, Mark Sutton (teleconference)
MEMBERS ABSENT: Freddie Broome, Sandy Sanders, Paul Jennifer Powell, King, Steven Sumner, Ronald Mitchell
SENIOR STAFF PRESENT: Dr. Tina Anderson, Angela Hobby, Brandy Wilkes, Cheryl Acree, DeAnnia Clements, Keren Wynn, April McDuffie, Lidell Greenway, Tim Allmond
SENIOR STAFF ABSENT: Joe Sumner, Brooke Jaramillo, Mona Paulk, Crissy Staley, Dr. Shawn Utley, Dr. Jammie Wilbanks,, Kelly Peacock, Shalonda Sanders

Vice Chair Andi McWhorter called the meeting to order at 12:23 p.m.

The invocation was done by Dr. Tina Anderson.

The Board of Directors recited the pledge to the American flag.

A new local board member, Joe Brownlee, from Georgia Power was sworn in by Chief Tim Allmond, WGTC Police Chief. Mr. Brownlee will complete the term of Audrey King who recently resigned and moved away.

A motion to approve the meeting minutes for July 18, 2019 was given by Chase Daughtrey and seconded by Al Walker. The motion carried unanimously.

COMMITTEE REPORTS

Department Updates

Administrative Services Update

Financial Summary (Keren Wynn)

- Monthly Financial Summary for August 31, 2019 which starts out the year read with total revenue reported \$37,552,702 compared to revenue at the beginning of the fiscal year 2019 was \$6,622,271. For this year, we show a gap of 20% booked versus last year's 17%. We will eventually close up the gap to balance out in revenue. In expenses we have started with \$4,752,338 versus \$4,769,747 which is just about the same for last year and ear. We ended the year with over \$3.5 million in carryover from last year.



Enrollment Management Update (Angela Hobby)

Fall Semester 2019 Enrollment Report

- Today is the first day of fall express we increased enrollment by 103 students.
- Enrollment is up 17% for AY 2019 from the previous year.
- FTE is up.
- High School enrollment is down by about 32 students.
- Mrs. Hobby went over information from the Campus Police, Financial Aid and WIOA Grant. Also included were statistics about recruitment and digital media statistics.

Academic Affairs Update (DeAnnia Clements)

New Program Request

- Metals Technician Technical Certificate of Credit was presented to the board. It included 20 credit hours and will prepare high school students in general knowledge for machine shop and welding program.

Adult Education Services Update (presented by April McDuffie in the absence of Kelly Peacock)

Enrollment & Location Report

- Currently have 441 students enrolled with 12 hours.
- Total FY20 GED Graduates are 11.

Economic Development Update (Brandy Wilkes)

Monthly Operating Report for August 31, 2019.

- Training Hours – 61,630 is the final for FY19, and to start FY 20 the contract training hours are 15,172. Number served YTD is 1,930.
- Companies Served – 119 is the final for FY 19, and to start FY 20 currently there are 33.
- There are no active QuickStart students but that will change soon.

Advising and Retention Update (Dr. Tina Anderson)

Academic Success

- The male enrollment is low with only 37% and female is 63%. We are continually working on the initiative for black male enrollment.

PRESIDENT'S COMMENTS

- Coming soon is our LPN to RN Bridge program. We are so excited to open up this program has been approved for our students. It will be two-day classes, then clinical program for now. A flyer was given to each member with session information to be held at each campus. We have over 300 shares on social media. Entrance will most likely be based on scores/ HESI and GPA.
- Corks and Forks will be Nov. 7; more information will be sent out. Save the date.

Old Business

- Nominating committee chair Sue Lane Hughes made a motion to name Andi McWhorter for chair of the local board for FY20, and properly seconded by Al Walker to accept the nomination. The motion carried unanimously. A motion to nominate Brad Shealy as vice chair for the local board was given by Mark Sutton and properly seconded by Chase



Daughtrey with all in favor of the motion carried unanimously.

- Vice Chair McWhorter welcomed Joe Brownlee to the board.

New Business

- Al Walker invited everyone to the American Legion Post 514 Childhood Cancer rally. The event will be Sept. 28 from 5-6pm in Atkinson County. All funds go to help parents with children with cancer.

CHAIR'S COMMENTS/ ADJOURNMENT

- The next meeting will be October 27-30 at the 2019 Leadership Conference in Savannah, GA.
- After receiving a motion to adjourn the meeting by Steve Sirmans and seconded by Brad Shealy the meeting ended at 1:23 pm.

Respectfully submitted: Cheryl Acree